

SCHODACK VALLEY FIRE DISTRICT

Board of Fire Commissioners – Meeting Minutes
November 12, 2025 – 6:33 PM

Attendance:

- **Commissioners:** P. O’Keeffe (Chairman), E. Knott, P. Reimann, J. Westman
 - **Chief:** B. Cassidy
 - **Assistant Chief:** S. Kelley
 - **Treasurer:** D. Scott
 - **Deputy Treasurer:** Dawne Kelley
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1. Call to Order

Meeting to order at **6:33 PM**.

2. Secretary’s Report

- The meeting minutes from the **October 2025 Commissioners Meeting** were read.
 - **Motion to approve:** Commissioner Knott
 - **Second:** Commissioner Strodl
 - **All in favor:** Approved
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3. Treasurer’s Report

- Treasurer Scott reported the district is currently **\$30,000 ahead of budget**.
 - All current monthly invoices were reviewed and approved for payment.
 - **Motion to approve the Treasurer’s Report:** Commissioner Knott
 - **Second:** Commissioner Strodl
 - **All in favor:** Approved
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4. Chief’s Report – Chief B. Cassidy

Calls for October 2025:

- Emergency Medical Services (EMS): **6**
- Fire Alarms (FA): **5**
- Motor Vehicle Accidents (MVA): **4**
- Mutual Aid (MA): **6**
- Vehicle/Laptop Fire: **2**
- Drills: **3**
- Fire Prevention: Conducted
- **Total Calls: 23**
- **Total Call Man-Hours: 104**
- **Total Drill & Fire Prevention Man-Hours: 84**

Vehicle / Apparatus Notes:

- **325:** Batteries need to be replaced.
- **326:** Pump heater has been replaced.

Additional Items:

- Commissioners Reimann and O’Keeffe will attend the High School Career Day event with Car 1.
 - **Truck Committee:** Recommendation to approve the Rosenbauer mini-pumper chassis **pending attorney review and approval.**
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5. Apparatus & Equipment Report

- All apparatus are **up to date** and in service.
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6. Information Technology / Grants

- Discussion regarding a future **engine pumper to replace 326.**
 - Brian Jr. will work with Commissioner Reimann on developing detailed specifications.
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7. Legal / Insurance

- The District will retain **VFIS/Amsure** as the insurance carrier for the **2026 policy year.**
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8. Membership, Recruitment & Retention

- Application for membership: **Pauline Bartcher**
 - **Motion to approve:** Commissioner Knott
 - **Second:** Commissioner Reimann
 - **All in favor:** Approved
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9. LOSAP Committee

- Beneficiary forms have been posted on the Schodack Valley Fire Department website.
 - Tony Hill will meet individually with members regarding plan information.
 - Arrow Bank will continue as the District's **LOSAP investment advisor**.
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10. Old Business

- The legal notice for the **December 9, 2025 District Elections (6:00–9:00 PM)** has been published.
 - Candidates must notify the District Secretary **in writing** by **November 19, 2025** to be placed on the ballot.
 - Commissioner Knott advised that all remaining firefighting foam inventory will be removed and disposed of by the end of the year.
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11. New Business

- Treasurer Scott reported that vendor bills have not been consistently coming to the P.O. Box. He has notified all vendors to correct this.
 - **Investment Plan:** The Board reviewed investment options and selected:
 - **60/40 Allocation – Option 2, Plan 1**
 - **1% management fee up to one million dollars**
 - The investment plan may be changed annually.
 - **Motion to approve investment plan:** Commissioner Knott
 - **Second:** Commissioner Reimann
 - **All in favor:** Approved
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12. Adjournment

