

**SCHODACK VALLEY FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES**

DECEMBER 10,2024

**PRESENT:**

COMMISSIONERS:

JAKOB WESTMAN  
PATRICK REIMANN  
PATRICK O'KEEFFE  
EDWARD KNOTT

SECRETARY:

JAKOB WESTMAN

TREASURER:

DAVID SCOTT  
DAWNE KELLY

CHIEF(S):

BRIAN CASSIDY  
STEVE KELLY

**MONTHLY BILLS:** MOTION TO APPROVE DECEMBER 2024 BILLS PRESENTED FOR PAYMENT WAS MADE BY REIMANN AND SECONDED BY KNOTT. THE MOTION WAS APPROVED BY ALL FIRE DISTRICT COMMISSIONERS PRESENT.

DAVE SCOTT TREASURER	\$400.00
DAWNE KELLY	\$200.00
WEX BANK	CREDIT BALANCE <\$ 663.38>
NATIONAL GRID	\$841.96
VERIZON	\$ 55.29
NYS ASSOC OF FIRE CHIEFS	\$175.00 \$200.00
ALBANY FIRE EXTINGUISHER	\$1535.55
MAIN-CARE SERVICE CONTRACT	\$157.98
GARRISON FIRE AND RESCUE CORP	\$1752.14
BRIAN CASSIDY JR.	\$493.48
NY FIRE EQUIPMENT	\$1350.00
ASSOCIATION OF FIRE DISTRICTS OF NY	\$ 375.00

## TREASURERS REPORT

PRESENTED BY DAVE SCOTT

STATEMENT OF FINANCIAL POSITION COMPARISON AS OF NOVEMBER 30, 2024 WAS PRESENTED AND REVIEWED. MOTION TO APPROVE TREASURERS REPORT PREPARED BY DAVE SCOTT WAS MADE BY KNOTT AND SECONDED BY REIMANN. ALL COMMISSIONERS PRESENT APPROVED THE MOTION. (EXHIBIT A)

### FINANCES:

BALANCES SHOWN ARE AS OF NOVEMBER 30, 2024.

- PIONEER CAPITAL RESERVE ACCOUNT: \$626,460.08
- PIONEER MONEY MARKET: \$34,437.68
- PIONEER OPERATING ACCOUNT: \$7,079.60
- TOTAL IN ALL BANK ACCOUNTS \$667,977.36
- TOTAL PROPERTY, APPARATUS & EQUIPMENT: 1,375,422.11
- TOTAL ASSETS: \$2,043,399.47

### CHIEFS REPORT: (REPORTED BY BRIAN CASSIDY)

- NOVEMBER CALLS 23; TMH 110- DRILLS 4, TMH 102 (EXHIBIT B)
- CHIEF CHIEFS VEHICLE REPORT (RECEIVED NOTICE APPL TO VEHICLE VIN:3GCUDAED3PG298637) LETTER STATED SOFTWARE UPDATE WAS NEEDED. ASST CHIEF KELLY WILL HANDLE. (EXHIBIT C)
- RESCUE 32 DRAINS REPAIR DISCUSSED
- THE THIRD CHIEFS VEHICLE PURCHASED IN JUNE HAS STILL NOT BEEN PUT IN SERVICE
- CHIEF ADVISED SCBA'S FLOW TESTED
- CHIEF ADVISED ALL SOILED GEAR WILL BE CLEANED
- ADVISED OF VALATIE RESCUE SQUAD COMPLAINT FILED IS NOW CLOSED. CASE WAS ORIGINALLY FILED AUGUST 10, 2024.
- CHIEF REQUESTED ALL FUEL RECEIPTS BE PUT IN SUGGESTION BOX IN CHIEF'S OFFICE.
- MOTION TO APPROVE CHIEFS REPORT WAS MADE BY KNOTT. MOTION WAS SECONDED BY REIMANN. ALL COMMISSIONERS PRESENT APPROVED THE MOTION.

### CORRESPONDENCE:

- MEETING AGENDA FOR 12 10, 2024 (EXHIBIT D)
- LETTER FROM HODGSONRUSS ATTORNEYS REGARDING FULLY EXECUTED TRANSCRIPT OF PROCEEDINGS ORIGINALLY SIGNED BOND COUNSEL OPINION LETTER REGARDING \$470,000 FIRE DISTRICT (STATUTORY INSTALLMENT) BOND, 2022. (EXHIBIT E)
- CAPITAL AREA FIRE DISTRICTS ASSOCIATION DATED DECEMBER 1, 2024. THE CORRESPONDENCE OUT LINES OSC APPROVED TRAINING INSTRUCTED BY GREG SERIO. DATES OF TRAININGS ARE 2.2.25, 3.2.2025, 3.30.2025, AND 4.6.2025. TO BE PLACED ON BB IN THE FIRESTATION.

### OLD BUSINESS:

- SAFE DRIVING COURSE FOR MEMBERS AND AUXILIARY WILL BE HELD ON 1.12.2025. THE SESSION WILL BE HELD FROM 9:00AM – 3:00PM.
- O'KEEFFEE ADVISED MORE INFORMATION IS BEING REQUESTED BY WEX BEFORE GAS CARDS WILL BE ISSUED.
- INVENTORY OF ASSETS: NO UPDATE.

- WORKSHOPS TO CONTINUE FOR THE REST OF THE YEAR.
- UPDATED DRAFT DISTRICT SOCIAL MEDIA POLICY WAS PRESENTED TO BOARD BY KNOTT. COMMISSIONERS WERE ASKED TO REVIEW BEFORE 11.13.2024.(NO UPDATES)
- UPDATED DRAFT DISTRICT SEXUAL HARRASSMENT WAS PRESENTED TO BOARD BY KNOTT. COMMISSIONERS WERE ASKED TO REVIEW BEFORE 11.13.2024. (NO UPDATES)

**NEW BUSINESS:**

- MOTION WAS MADE BY KNOTT TO PURCHASE AQUA SCIENCE WATER TREATMENT SYSTEM FOR \$2,550.00. MOTION WAS SECONDED BY REIMANN. ALL COMMISSIONERS PRESENT APPROVED THE MOTION.
- FEMA GRANT FOR NEW MINI PUMPER TO BE WRITTEN AND SUBMITTED BY REIMANN.
- KNOTT ADVISED BOARD THAT PROGRESS EXCHANGED WITH RELIABLE PROPERTIES TO LEASE A "NEW FIRE STATION" AS AN OPTION IN LIEU OF BUILDING NEW STATION ON PROPERTY DISTRICT CURRENTLY OWNS.

**MEMBERSHIP:**

NO NEW MEMBERS WERE PRESENTED.

**CLOSING:**

A MOTION TO APPROVE THE NOVEMBER 13, 2024, MEETING MINUTES WAS MADE BY KNOTT AND WAS SECONDED BY REIMANN. ALL COMMISSIONERS PRESENT APPROVED THE MOTION.

A MOTION TO ADJOURN THE MEETING WAS MADE BY WESTMAN AND SECONDED BY REIMANN. ALL COMMISSIONERS PRESENT APPROVED THE MOTION. REGULAR MEETING ENDED AT 7:12 PM.

NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON DECEMBER 10, 2024 AT 6:30 PM. WORKSHOP MEETING'S MAY BE HELD INTERMITTINGLY ON EACH WEDNESDAY THROUGHOUT THE YEAR. THE DISTRICT ELECTIONS WILL ALSO BE HELD ON DECEMBER 10, 2024 FROM 6:00PM – 9:00PM.

RESPECTIVELY SUBMITTED BY SECRETARY  
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FOLLOWING THE REGULAR MEETING, DISTRICT ELECTION RESULTS WERE PRESENTED TO THE BOARD WITH THE FOLLOWING RESULTS:

- DISTRICT ANNUAL ELECTIONS WERE HELD FOR 2 COMMISSIONERS; (1) FIRE DISTRICT COMMISSIONER FOR A 5-YEAR TERM COMMENCING ON JANUARY 1, 2025 AND ENDING DECEMBER 31, 2029 WHICH PATRICK REIMANN WON WITH 51 VOTES; (1) FIRE DISTRICT COMMISSIONER FOR A 2-YEAR TERM COMMENCING ON JANUARY 1<sup>ST</sup> 2025 AND ENDING ON DECEMBER 31, 2026 WHICH JONATHAN STRODL WON WITH 33 VOTES. 122 TOTAL VOTES WERE CAST. ANTHONY HILL HAD 24 VOTES CAST IN HIS FAVOR AND ANDREW J. KOCH SR. HAD 14 VOTES. BALLOT CLERK CERTIFICATION SIGNED BY 3 BALLOT CLERKS WAS ENTERED INTO THE RECORDS. ON DECEMBER 12, 2024 THE OFFICIAL DOCUMENTS WERE PRESENTED TO THE TOWN OF SCHODACK CLERK. (EXHIBIT F)